



# විදේශ සම්පත් දෙපාර්තමේන්තුව

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## வெளிநாட்டு வளங்கள் திணைக்களம் Department of External Resources

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය  
මහලේකම් කාර්යාලය (3 වැනි මහල), තැපෑ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி, பொருளாதார உறுதிப்படுத்துகை மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies  
The Secretariat (3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

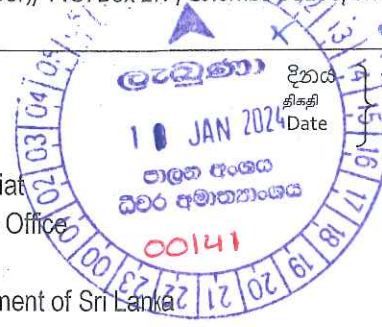
Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය  
எனது இல  
My No

TA/ITEC/INDIA/S/546 - 572

ඔබේ අංකය  
உமது இல  
Your No



03 January 2024

- Secretary to the President / Presidential Secretariat
- Secretary to the Prime Minister / Prime Minister's Office
- Secretary to the Cabinet / Cabinet Office
- Secretary General to the Parliament / The Parliament of Sri Lanka
- Secretaries / All Ministries
- Auditor General / National Audit Office
- Chairmen / All Independent Commissions

Attn: Officer In-Charge Foreign Trainings

Dear Sir / Madam

### ITEC: Training Slots under the Indian Technical & Economic Cooperation (ITEC) Scholarship Scheme of the Ministry of External Affairs, Government of India for the Year 2024 in India & Online (Short-Term)

The Government of India has invited nominations from the eligible government officials for the above programmes in India. The programmes and the details can be downloaded from <https://www.itecgoi.in/meaportal/registerApplicant>

We would highly appreciate, if you could instruct the relevant officials to circulate the programmes among the Departments/ Divisions/ Institutes under your purview and submit most suitable nominations to the Department of External Resources (ERD) with the following documents;

- Nomination Letter (from the relevant Ministry)
- Two sets of the duly filled Application Form (Printouts of the online application)
- Duly filled ERD Form (can be downloaded from [www.erd.gov.lk](http://www.erd.gov.lk))
- A copy of Passport

Please note that only the duly completed applications received by ERD before 2.00 p.m. on the respective closing dates given in the schedule (Annex I) with the line ministry covering letter and other relevant documents as stipulated will be processed.

We would highly appreciate if the nominations are sent considering the relevancy of the programme to your Ministry/Institution. Maximum 02 slots are available for each programme.

The High commission of India in Colombo has informed that, once an ITEC Programme is offered, the recipient is ineligible for any other ITEC Programme. Further, the candidates should be in the age group of 25-45 years and have a working experience of Five (05) years and also should have working knowledge of English to follow the ITEC course.

It may kindly be noted that, the candidates are required to fill the ITEC application form carefully and not to leave any column incomplete/blank or furnish incorrect information. Incomplete applications will automatically be rejected. Applicants are strongly advised to register as early as possible via the following link.

<https://www.itecgoi.in/meaportal/registerApplicant>

Government of India will provide the following facilities to participants for in person programmes –

- Return Air Ticket (Economy Class) from Colombo to Training Institute in India
- Course fees
- Accommodation- Hostel/ Hotel
- Living Allowance of INR 1500/- per day for meeting expenditure on food
- Medical expenses (only in case of medical emergency during their training in India)
- Book allowance INR 5000/-
- Approved study tours (including places of historical importance)

Your early response in this regard is highly appreciated.

Yours faithfully



W.D.R. Crishantha  
Director / Technical Assistance  
for Director General

Copies to: Chief Secretaries, All Provincial Councils